

**STEP 1**

I want to support Witham BB, so I can invest in the children and young people in Witham and help them have fun, build friendships, understand faith and explore fullness of life with a:

- Monthly Gift £12.50 (please fill in STEP 2, STEP 2 and STEP 4 if applicable)
- One off Gift £ _____ (please ignore STEP 2)

Please Gift Aid your donation (if applicable) by filling in both STEP 3 and STEP 4

STEP 2 - BANK STANDING ORDER FORM (please complete STEP 2 and STEP 3)

Bank Name _____ Account Number _____
Sort Code __ / __ / __

Please pay 2nd Witham Boys' Brigade

Barclays Bank, Barclays Bank Rayleigh, 63/65 High Street, Rayleigh, Essex SS6 7EL

Sort Code: 20-70-93 A/c No: 50974889

the sum of £ _____, starting on __ / __ / __ and then monthly / quarterly / annually* thereafter. (*circle as applicable).

Signed _____ Date __ / __ / __

Alternatively by using our bank details above, you can do this yourself (via online or telephone banking).

STEP 3 - YOUR CONTACT DETAILS

Title _____ First Name _____ Surname _____

Home Address _____

Post Code _____

Email Address _____ Contact Number _____

STEP 4 - GIFT AID DECLARATION

Please treat as Gift Aid donations all qualifying gifts of money

- made today in the past 4 years in the future.

Please tick all boxes you wish to apply, you may tick both.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year.

I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on.

Signed _____ Date Signed __ / __ / __

Please notify us if you: 1) want to cancel this declaration, 2) change your name or home address or 3) no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

STEP 5 - PLEASE RETURN TO

Witham BB, Joseph's Barn, Wood End Farm, Hatfield Road, Witham Essex CM8 1EH